



**PUBLIC NOTICE**  
REGULAR BOARD MEETING  
of the  
LEWIS PUBLIC TRANSPORTATION BENEFIT AREA  
(LPTBA dba LEWIS COUNTY TRANSIT)

To be held at the Port of Chehalis conference room located at 321 Maurin Rd, Chehalis.

## **MEETING AGENDA— February 24th, 2026 @ 3:30 PM**

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Call to Order 3:30 PM

Board Attendance- Welcome Incoming Board Member Ray Chapman-Wilson, City of Centralia

**A. Approval of the Meeting Agenda as presented.**

**B. Nominations & Selections for 2026-2028 Board Positions**

- a. Secretary
- b. Nonvoting Union Member
- c. Clerk of the Board

**C. Discussion Only Items**

1. Call to the Public – *Public discussion on any item not listed on the agenda.*

2. Board Member Reports

3. Staff Reports – Discussion

- |                                              |          |
|----------------------------------------------|----------|
| a. Construction Update                       | Joe      |
| i. POC H2 Project                            |          |
| ii. Mineral                                  |          |
| b. Fleet Update                              | Tim P.   |
| c. Operations Update                         | Tim B.   |
| d. HR Update                                 | Makenzie |
| e. Executive Director Report                 | Scott    |
| i. General Update                            |          |
| ii. Personal Services Contract – Finance, IT |          |

iii. Proposal for Interim Exec Director duties

f. Finance Report

Rebecca

i. Budget v. Actual Review

ii. Grant Update

**D. Review of Claims**

a. Review financial warrants #33198-33277 including Capital and Operating expenditures for January 1-31, 2026.

i. Capital Warrants	\$	4,032,345.01
ii. Operating Warrants	\$	392,508.86
iii. Operating ACH	\$	209,035.34
iv. Payroll ACH	\$	300,812.44
Total	\$	4,934,701.65

**E. Action Items**

1. Review and approval of Resolution 2026-02

Action

2. Approval of Board Minutes

Action

a. Adoption of minutes from January 27, 2026 Regular Board Meeting.

b. Adoption of minutes from January 29, 2026 Special Board Meeting.

**Adjournment**



Lewis County Transit  
Treasurer's Warrants Issued Report  
As of January 31, 2026

	Type	Date	Num	Source Name	Memo	Amount	
<b>8100000 · Cash and Cash Equivalents</b>							
<b>810.102 · C Bank Capital Warrant Account</b>							
<b>1111021 · 2019 Bond Warrant Account</b>							
Total 1111021 · 2019 Bond Warrant Account							
<b>810.102 · C Bank Capital Warrant Account - Other</b>							
	Bill Pmt -I	01/06/2026	33198	Chinook Storm and Civil, LLi inspection & report - Lane	€	-1800.00	
	Bill Pmt -I	01/06/2026	33199	JSA Civil, LLC		-16189.75	
	Bill Pmt -I	01/06/2026	33200	MDK Construction Inc.		-12952.51	
	Bill Pmt -I	01/06/2026	33201	MTN 2 Coast		-12410.00	
	Bill Pmt -I	01/06/2026	33202	O'Reilly Automotive, Inc	VOID: 154520	0.00	
	Bill Pmt -I	01/06/2026	33203	O'Reilly Automotive, Inc	154520	-13186.86	
	Bill Pmt -I	01/06/2026	33204	Toby's Electric, LLC	electrical work for tire balan	-392.65	
	Bill Pmt -I	01/09/2026	33238	FASTECH	LCT H2 Station - https://rbr	-500000.00	
	Check	01/09/2026	33239	Dept. of Licensing		-210.00	
	Bill Pmt -I	01/09/2026	33240	BayoTech, Inc.	VOID:	0.00	
	Bill Pmt -I	01/09/2026	33241	Plug Power Inc	VOID:	0.00	
	Bill Pmt -I	01/22/2026	33242	New Flyer Of America Inc		-1519486.88	
	Bill Pmt -I	01/22/2026	33243	New Flyer Of America Inc	1st Milestone #605 5FYF8I	-351232.12	
	Bill Pmt -I	01/22/2026	33244	New Flyer Of America Inc		-1519486.88	
	Bill Pmt -I	01/22/2026	33275	Benfield Control Systems, Inc.		-71875.00	
	Bill Pmt -I	01/22/2026	33276	Chinook Storm and Civil, LLi https://rbnk.me//wsYLRbcS		-1800.00	
	Bill Pmt -I	01/22/2026	33277	Tyler Rental Inc.		-11322.36	
	Total 810.102 · C Bank Capital Warrant Account - Other						<u>-4032345.01</u>
	Total 810.102 · C Bank Capital Warrant Account						<u>-4032345.01</u>
	Total 8100000 · Cash and Cash Equivalents						<u>-4032345.01</u>
<b>TOTAL</b>							<b><u>-4032345.01</u></b>

Lewis County Transit  
Treasurer's Warrants Issued Report  
As of January 31, 2026

	Type	Date	Num	Source Name	Memo	Amount	
<b>8100000 · Cash and Cash Equivalents</b>							
<b>810.101 · C Bank Operating Account</b>							
	Bill Pmt -Ch	01/02/2026	ACH	Elaine M. Clark Revocable Trust		-5,000.00	
	Bill Pmt -Ch	01/02/2026	ACH	Petro America, Inc.		-2,500.00	
	Bill Pmt -Ch	01/02/2026	ACH	Port Of Chehalis	Property lease/rental reven	-394.94	
	Liability Che	01/05/2026	ACH	Washington Teamsters Welfare Trust	106054 E 052011 0	-94,674.00	
	Liability Che	01/02/2026	ACH	Washington Counties Insurance Fund	247, 113946, 123071	-730.82	
	Bill Pmt -Ch	01/05/2026	ACH	AMERICAN PLUS BANK	Loan Number: 1142982001	-13,947.91	
	Bill Pmt -Ch	01/02/2026	ACH	Liberty Mutual Insurance		-8	
	Bill Pmt -Ch	01/07/2026	ACH	De Lage Landen		-209.45	
	Liability Che	01/16/2026	ACH	Employment Security Department		-5,623.62	
	Liability Che	01/16/2026	ACH	Employment Security Department		-3,991.29	
	Liability Che	01/16/2026	ACH	Dept. of Labor & Industries	38382100	-31,485.72	
	Bill Pmt -Ch	01/15/2026	ACH	U.S. Bank - New Cards		-32,437.14	
	Check	01/16/2026	ACH	Washington Counties Insurance Fund		-161.45	
	Bill Pmt -Ch	01/28/2026	ACH	Dell Financial Services		-904.11	
	Liability Che	01/28/2026	ACH	Washington Counties Insurance Fund	247, 113946, 123071	-752.26	
	Bill Pmt -Ch	01/26/2026	ACH	AMERICAN PLUS BANK		-13,687.50	
	Bill Pmt -Ch	01/09/2026	Debit	Liberty Mutual Insurance		-2,527.13	
	Total 810.101 · C Bank Operating Account						<u>-209035.34</u>
	Total 8100000 · Cash and Cash Equivalents						<u>-209035.34</u>
<b>TOTAL</b>							<u><b>-209035.34</b></u>

	Type	Date	Num	Source Name	Memo	Amount
<b>8100000 · Cash and Cash Equivalents</b>						
<b>810.101 · C Bank Operating Account</b>						
	Liability C	01/01/2026	33205	Lewis County Treasurer	91-1009050	-30.6
	Liability C	01/01/2026	33206	Lewis County Treasurer	91-1009050	-61.2
	Liability C	01/05/2026	33207	Thorbeckes Centralia	945206138	-223.08
	Liability C	01/05/2026	33208	Teamsters Union Local No. 252		-2,254.00
	Liability C	01/05/2026	33209	Dept. of Retirement Systems		-9,031.89
	Liability C	01/06/2026	33210	Wash. Public Employees R 0535		-1,518.74
	Liability C	01/06/2026	33211	Wash. Public Employees Retirement P-2		-33,180.78
	Liability C	01/06/2026	33212	Wash. Public Employees Retirement P-3		-6,069.57
	Bill Pmt -()	01/06/2026	33213	Hub International Northwes	TWINTRA-03	-29,047.43
	Bill Pmt -()	01/06/2026	33214	Capital Business Machines		-165.44
	Bill Pmt -()	01/06/2026	33215	Centralia OK Tire, Inc.		-10,543.63
	Bill Pmt -()	01/06/2026	33216	CTANW	2026 membership contributi	-650
	Bill Pmt -()	01/06/2026	33217	Curfman Custom Fabricatio	Labor - In shop - https://rbnl	-36.59
	Bill Pmt -()	01/06/2026	33218	Free Bird Projects		-4,500.00
	Bill Pmt -()	01/06/2026	33219	Freightliner Northwest	Plug assembly, oil drain - ht	-40.83
	Bill Pmt -()	01/06/2026	33220	Gas Plus Chevron LLC	https://rbnk.me/i/-LEbCHZ_	-840.04
	Bill Pmt -()	01/06/2026	33221	Gillig Corporation		-3,845.09
	Bill Pmt -()	01/06/2026	33222	Harrison & Deborah Christian Living Trust		-4,580.91
	Bill Pmt -()	01/06/2026	33223	Hub International Northwes	TWINTRA-03	-5,000.00
	Bill Pmt -()	01/06/2026	33224	Industrial Specialties		-73.23
	Bill Pmt -()	01/06/2026	33225	LECO Supply Inc	Kutol Foaming Antibacterial	-342.41
	Bill Pmt -()	01/06/2026	33226	Market Street Ace Hardwar	For Fence at Bishop Rd. C	-19.9
	Bill Pmt -()	01/06/2026	33227	Newaukum Valley Golf Clut	Christmas party room rental	-600
	Bill Pmt -()	01/06/2026	33228	Northwest Truck and Industrial		-496.05
	Bill Pmt -()	01/06/2026	33229	O'Reilly Automotive, Inc	154520	-1,297.41
	Bill Pmt -()	01/06/2026	33230	Office Of Minority & Womer Administration:	Political Sul	-209.62
	Bill Pmt -()	01/06/2026	33231	Perkins Coie LLP	For professional services re	-10,197.00
	Bill Pmt -()	01/06/2026	33232	T-N-T Cleaning Services	https://rbnk.me/i/OnzZ1pXe	-1,725.00
	Bill Pmt -()	01/06/2026	33233	The Glass Guy	Flat Laminate Reg - https://i	-344.52
	Bill Pmt -()	01/06/2026	33234	Vander Stoep Blinks Jones	https://rbnk.me/i/MYE0ITex	-2,500.00
	Bill Pmt -()	01/06/2026	33235	VanHoute Business Solutions, LLC dba Secu		-18,667.26
	Bill Pmt -()	01/06/2026	33236	Wilcox & Flegel	068540	-20,659.28
	Bill Pmt -()	01/06/2026	33237	Wilson Parts Corp / Coburn Auto Parts		-3,032.93
	Liability C	01/13/2026	33245	Lewis County Treasurer	91-1009050	-93,861.05
	Bill Pmt -()	01/22/2026	33246	Airgas		-15,720.24
	Bill Pmt -()	01/22/2026	33247	Association of Washington	2026 AWC Drug and Alcoh	-4,690.00
	Bill Pmt -()	01/22/2026	33248	Capital Business Machines		-228.12
	Bill Pmt -()	01/22/2026	33249	Centralia OK Tire, Inc.		-2,471.02
	Bill Pmt -()	01/22/2026	33250	ChargePoint Inc.	Replacement charge cable	-4,317.18
	Bill Pmt -()	01/22/2026	33251	City of Centralia		-3,473.11
	Bill Pmt -()	01/22/2026	33252	Cowlitz-Wahkiakum Council	Mobility Management - http	-3,125.00
	Bill Pmt -()	01/22/2026	33253	De Lage Landen		-218.34
	Bill Pmt -()	01/22/2026	33254	Freightliner Northwest		-929.82
	Bill Pmt -()	01/22/2026	33255	Gas Plus Chevron LLC	https://rbnk.me/i/dqwUfLxO:	-331.22
	Bill Pmt -()	01/22/2026	33256	Gas Transport Leasing LLC	HySpenser1 - https://rbnk.r	-11,138.00
	Bill Pmt -()	01/22/2026	33257	Gillig Corporation	https://rbnk.me/i/HBI9rkNLa	-193.42
	Bill Pmt -()	01/22/2026	33258	Grant's Towing and Automc	https://rbnk.me/i/AT98j-uluT	-304.88
	Bill Pmt -()	01/22/2026	33259	Harrison Christian Managm	https://rbnk.me/i/ZSLDPDA	-101.93
	Bill Pmt -()	01/22/2026	33260	I-5 Chrysler Jeep Dodge		-596.26
	Bill Pmt -()	01/22/2026	33261	Industrial Specialties	fittings, hoses - https://rbnk	-296.18
	Bill Pmt -()	01/22/2026	33262	Kelley Create - Lease	https://rbnk.me/i/F4IBNGf12	-386.28
	Bill Pmt -()	01/22/2026	33263	LECO Supply Inc		-403.78
	Bill Pmt -()	01/22/2026	33264	Menke Jackson Beyer, LLP	https://rbnk.me/i/jhJrc6wnL	-1,868.75
	Bill Pmt -()	01/22/2026	33265	Mr. Craig McCown	Tuition Reimbursement - ht	-657.87
	Bill Pmt -()	01/22/2026	33266	NC Machinery Co.	https://rbnk.me/i/Wbsk67tSt	-415.68
	Bill Pmt -()	01/22/2026	33267	Northwest Truck and Industrial		-1,004.62
	Bill Pmt -()	01/22/2026	33268	O'Reilly Automotive, Inc	154520	-1,459.75
	Bill Pmt -()	01/22/2026	33269	Stop Claims Corp	BM99287-Germeau BK491	-400

Bill Pmt - (	01/22/2026	33270	Teater-Crocker	DOE grant task 5: Develop	-23,320.00
Bill Pmt - (	01/22/2026	33271	VanHoute Business Solutio	<a href="https://rbnk.me/i/Lm61IEBe">https://rbnk.me/i/Lm61IEBe</a>	-9,439.91
Bill Pmt - (	01/22/2026	33272	Wilcox & Flegel	068540	-26,194.34
Bill Pmt - (	01/22/2026	33273	Wilson Parts Corp / Coburn Auto Parts		-1,218.68
Bill Pmt - (	01/22/2026	33274	WSTA - WA St. Transit Ass	<a href="https://rbnk.me/i/EhBf7qY5a">https://rbnk.me/i/EhBf7qY5a</a>	-11,959.00
Total 810.101 · C Bank Operating Account					<u>-392508.86</u>
Total 8100000 · Cash and Cash Equivalent					<u>-392508.86</u>
<b>TOTAL</b>					<b><u>-392508.86</u></b>

**LEWIS PUBLIC TRANSPORTATION BENEFIT AREA  
LEWIS COUNTY, WASHINGTON**

**RESOLUTION NO. 2026-02**

**WHEREAS** on November 19, 2025 the Lewis Public Transportation Benefit Area Authority did authorize the issuance of a not to exceed \$2,500,000 principal amount limited sales tax general obligation bond to provide the funds to finance the acquisition, construction, equipping, and furnishing of a hydrogen fueling station and certain related improvements and the costs of issuance of the bond; fixing certain terms and covenants of the bond; pledging the full faith and credit of the authority to pay the bond; and approving the sale of the bond to Holman Capital Corporation.

**NOW THEREFORE BE IT RESOLVED** that Scott Brummer, Board Chair, and Tim Palmateer, Director of Fleet & Facilities, are hereby authorized to sign and transact banking business with American Plus Bank on behalf of the Authority to maintain the Holman Capital bond as specified above;

**RESOLVED FURTHER** that Robert J. Nylander shall be removed as an authorized signer and may no longer transact banking business with American Plus Bank on behalf of the Authority.

**ADOPTED** in open meeting this 24<sup>th</sup> day of February 2026.

**LEWIS PUBLIC TRANSPORTATION BENEFIT AREA AUTHORITY:**

\_\_\_\_\_  
Scott Brummer, Chairman

\_\_\_\_\_  
Tony Ketchum, Vice Chair

\_\_\_\_\_  
Ray Chapman-Wilson, Secretary



**PUBLIC NOTICE**  
REGULAR BOARD MEETING  
of the  
LEWIS PUBLIC TRANSPORTATION BENEFIT AREA  
(LPTBA dba LEWIS COUNTY TRANSIT)

To be held at the Port of Chehalis conference room located at 321 Maurin Rd, Chehalis.

**MEETING AGENDA— January 27<sup>th</sup>, 2026 @ 3:30 PM**

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Call to Order 3:30 PM

Chair Scott Brummer called the meeting to order at 3:30 p.m.

Directors Present:

Scott Brummer, Lewis County  
Tony Ketchum, City of Chehalis  
Debbie Lytle, Lewis County Transit, on behalf of the represented staff

Staff Present:

Josh Nylander, Executive Director  
Rebecca Towner, Director of Finance and Human Relations  
Tim Palmateer, Fleet Manager  
Makenzie Wilson, HR Manager  
Allen Unzelman, Twin Transit Attorney  
Megan Wirtz CWCOG Remotely  
Joe Clark Remotely

**A. Approval of the Meeting Agenda as presented.**

1. Mr. Brummer motions an edit to the agenda to add an executive session under RCW 42.30.110(i) for potential litigation and RCW 42.30.110(g) for the purpose of reviewing the performance of a public employee.

**Chair Scott Brummer moved, Vice Chair Tony Ketchum seconded, motion passed 2-0**

2. Mr. Ketchum moves to approve the agenda as presented with the above edits.

**Vice Chair Tony Ketchum moved, Chair Scott Brummer seconded, motion passed 2-0**

**B. Discussion Only Items**

1. Call to the Public – *Public discussion on any item not listed on the agenda.*
2. Board Member Reports
  - a. Mr. Ketchum moved to maintain the standard two-year term for Board officers. The current officer structure will continue as follows:

- i. Scott Brummer, Chair
- ii. Tony Ketchum, Vice Chair
- iii. [New Member Name], Secretary

**Vice Chair Tony Ketchum moved, Chair Scott Brummer seconded, motion passed 2-0**

- **Board Meeting Time**  
The Board discussed the current meeting time. Due to scheduling considerations, a change to the meeting time may be necessary. Further review and confirmation will follow.
- **Parent Request – Shelter Installation**  
Tony shared a request received from parents regarding the installation of a stand-up shelter at the bus stop location. Parents expressed concern that children are getting wet while waiting. The Board discussed the request and potential next steps for consideration.

### 3. Staff Reports – Discussion

#### A. Construction Update

##### i. POC H2 Project

Progress continues on schedule. The team is currently coordinating with Lewis County PUD to secure power service, which is expected soon. Water line taps have been installed and electrical work is ongoing. All major equipment has been set, including the electrolyzer, which was the final large component. Installation of the high-pressure equipment above ground is forthcoming. Flame detection systems have been installed, and crews are working through detailed finish items. Barring unforeseen delays, bus fueling is anticipated to begin by mid-April.

##### ii. Mineral Site

Work at the Mineral site is progressing. Concrete placement is pending due to frozen ground conditions in East County. Grading and electrical trenching have been completed. The ADA ramp has been soft cut and is ready for concrete once weather conditions allow.

##### iii. Exit 77

The City returned redline comments, primarily minor revisions including adjustments to the retention pond size. Earthwork will not begin until site conditions dry out. Plans are to issue the project for construction once permits are received, anticipated in mid-March, with construction targeted to begin in early May.

#### B. Executive Director Report

- i. The agency has finalized paperwork for three additional hydrogen buses, bringing the total fleet to six hydrogen buses. Two electric buses remain out of service pending parts. The remainder of the fleet continues to operate on fuel.
- ii. Three new cutaway vehicles are entering service. Two additional cutaways are due for replacement and have been added to the surplus vehicle list.
- iii. Tim is actively reviewing and adjusting routes to accommodate 40-foot buses. An implementation date for these service changes has not yet been finalized, but planning is underway.
- iv. The agency is celebrating 50 years of service, which will be reflected in updated marketing materials.

- v. Two key staff members will be departing in the coming days. The agency extends its appreciation for their service and wishes them well in their next endeavors. Recruitment efforts have begun, and several applications have already been received.
- vi. Attendance at the annual board meeting of the Washington Independent Transit Association in Olympia was noted. Discussion included pending legislation. One bill under consideration would allow youth to ride free, with an option to extend eligibility to community college students. While this is not expected to significantly impact revenue, it may create operational challenges.
- vii. The stop at the ground mound location at the park and ride has been temporarily closed due to unsafe gravel lot conditions, which resulted in two blown tires within two days. Weekend service to Stan Hedwall Park has been suspended, with service redirected to the Port on weekends.

**C. Ridership Update**

- i. Fixed route ridership has increased 11.6 percent year over year. However, there has been a notable decline in recent months due to limited vehicle availability. Demand remains strong, but current vehicle inventory and budget constraints do not support expansion at this time.

**D. Finance Report**

- i. The agency closed out 2025 with a strong financial position. Including the ReVIT project budget, total expenditures were approximately 2.5 percent over budget. Excluding ReVIT, the agency finished approximately 1.5 percent under budget.
- ii. While there were several key areas with higher-than-anticipated expenditures, the agency was able to absorb those costs within the overall budget framework. The year-end results reflect a coordinated team effort and careful financial management throughout the year.

**C. Review of Claims**

- a. Request to approve financial warrants #33140-3397 including Capital and Operating expenditures for December 1-31, 2025.

i. Capital Warrants	\$	2715619.97
ii. Capital ACH	\$	232276.98
iv. Operating ACH	\$	142151.59
v. <u>Payroll ACH</u>	<u>\$</u>	<u>208324.38</u>
Total		\$3298372.92

**Chair Scott Brumer moved, Vice Chair Tony Ketchum seconded, motion passed 2-0**

**D. Action Items**

- 1. Approval of Board Minutes Action
  - a. Adoption of minutes from November 19, 2025 Special Board Meeting.

b. Adoption of minutes from December 16, 2025 Regular Board Meeting.

**Vice Chair Tony Ketchum moved, Chair Scott Brummer seconded, motion passed 2-0**

2. Request approval to surplus Capital Assets and Small & Attractive Items listed on FOR-104A dated 01/27/2026.

**Chair Scott Brummer moved, Vice Chair Tony Ketchum seconded, motion passed 2-0**

3. Approval of Resolution 2026-01 voiding warrants 33067 and 33068.

**Vice Chair Tony Ketchum moved, Chair Scott Brummer seconded, motion passed 2-0**

#### **Executive Session**

E. The Board will adjourn into Executive Session, Pursuant to RCW 42.30.110(i), for the purpose of attorney-client privilege discussion of matters with a potential legal or financial consequence to the agency. The session is expected to last no more than 45 minutes.

#### **Adjournment**

- The Board recessed the regular meeting at 4:02 p.m. No action followed the recess.
- The Board entered Executive Session at 4:03 p.m. The Executive Session was extended at 4:45 p.m. The Board reconvened in open session at 5:30 p.m.
- The regular Board meeting adjourned at 5:38 p.m. No decisions were made.
- A Special Meeting has been scheduled for Thursday the 29th at 4:00 p.m. at the Port of Chehalis. If the meeting location changes, notice will be posted at least 24 hours in advance.

**Vice Chair Tony Ketchum moved, Chair Scott Brummer seconded, motion passed 2-0**

*The next regular meeting is on February 24<sup>th</sup>, 2026, at 3:30 p.m.*

APPROVAL

Respectfully prepared by:

\_\_\_\_\_  
Makenzie Wilson

LEWIS PUBLIC TRANSPORTATION BENEFIT AREA AUTHORITY

\_\_\_\_\_  
Scott Brummer, Chairperson

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Tony Ketchum, Vice Chairperson



**PUBLIC NOTICE**  
SPECIAL BOARD MEETING  
of the  
LEWIS PUBLIC TRANSPORTATION BENEFIT AREA  
(LPTBA dba LEWIS COUNTY TRANSIT)

To be held at the Port of Chehalis conference room located at 321 Maurin Rd, Chehalis.

**MEETING AGENDA— January 29, 2026 @ 4:00 PM**

Call to Order 4:00 PM

Chair Scott Brummer called the meeting to order at 3:30 p.m.

Directors Present:

Scott Brummer, Lewis County

Tony Ketchum, City of Chehalis

Staff Present:

Josh Nylander, Executive Director

Makenzie Wilson, HR Manager

Allen Unzelman, Twin Transit Attorney

**A. Approval of the Meeting Agenda as presented.**

**Vice Chair Tony Ketchum moved, Chair Scott Brummer seconded, motion passed 2-0**

**1. Back from executive session at 4:31 PM**

**B. Executive Session**

The Board will adjourn into Executive Session, Pursuant to RCW 42.30.110(i) for the purpose of discussing with legal counsel matters relating to potential litigation and RCW 42.30.110(g) for the purpose of reviewing the performance of a public employee. The session is expected to last no more than 30 minutes.

**1. The executive session started at 4:01 PM and then the board came back from the executive session at 4:31 PM.**

**C. Action Item**

1. Final action may be taken upon review of the performance of a public employee and personnel determinations.

- To board moved to terminate Robert Nylander effective immediately

**Vice Chair Tony Ketchum moved, Chair Scott Brummer seconded, motion passed 2-0**

- Mr. Brummer requested that Mr. Nylander turned in his electronic access to the gate, keys, laptop, cellphone, clothing items and he needs make arrangements to pick up his personal effects from the office.
- The board will honor all of the terms of the contract that go along with termination without cause section 9.

**Vice Chair Tony Ketchum moved, Chair Scott Brummer seconded, motion passed 2-0**

**Adjournment at 4:34 pm**

APPROVAL

Respectfully prepared by:

\_\_\_\_\_  
Makenzie Wilson

LEWIS PUBLIC TRANSPORTATION BENEFIT AREA  
AUTHORITY

-

-

Scott Brummer, Chairperson

\_\_\_\_\_  
Tony Ketchum, Vice Chairperson