

## Operations Fund - Summary

| Account Codes           | Fund                                                   |                                         | 2024         | 2025         | Difference | % Change |
|-------------------------|--------------------------------------------------------|-----------------------------------------|--------------|--------------|------------|----------|
|                         |                                                        |                                         | Proposed     |              |            |          |
| REVENUE                 |                                                        |                                         |              |              |            |          |
|                         | Beginning Fund Balance (estimated)                     |                                         | \$ 1,017,253 | \$ 1,193,617 | \$ 176,364 | 17%      |
|                         | Revenue                                                |                                         |              |              |            |          |
|                         |                                                        | Sales Tax                               | \$ 1,841,048 | \$ 1,992,537 | \$ 151,489 | 8%       |
|                         |                                                        | Consolidated Operating                  | \$ 3,453,205 | \$ 3,484,552 | \$ 31,347  | 1%       |
|                         |                                                        | Paratransit/Special Needs Formula       | \$ 946,201   | \$ 969,643   | \$ 23,442  | 2%       |
|                         |                                                        | WSDOT Regional Mobility Grant 2021-2023 | \$ 821,093   | \$ 1,256,033 | \$ 434,940 | 53%      |
|                         |                                                        | Passenger Fare                          | \$ 30,737    | \$ 41,604    | \$ 10,867  | 35%      |
|                         |                                                        | Interest                                | \$ 4,000     | \$ 4,000     | \$ -       | 0%       |
|                         |                                                        | EV Charging                             | \$ 10,000    | \$ 28,800    | \$ 18,800  | 188%     |
|                         |                                                        | Vehicle Advertising                     | \$ 93,750    | \$ 93,750    | \$ -       | 0%       |
|                         | Total [new] Revenue                                    |                                         | \$ 8,217,287 | \$ 9,064,536 | \$ 847,249 | 10%      |
| EXPENSES                |                                                        |                                         |              |              |            |          |
| Administration Expenses |                                                        |                                         |              |              |            |          |
| 5470012                 |                                                        | Total Salaries & Wages                  | \$ 492,543   | \$ 552,104   | \$ 59,561  | 12%      |
| 5470021                 |                                                        | FICA Expense                            | \$ 41,866    | \$ 46,928    | \$ 5,062   | 12%      |
| 5470022                 |                                                        | Health Insurance Services               | \$ 109,855   | \$ 131,071   | \$ 21,216  | 19%      |
| 5470023                 |                                                        | Other Fringe Benefits                   | \$ 10,840    | \$ 9,666     | \$ (1,173) | -11%     |
| 5470024                 |                                                        | Other Paid Absence                      | \$ 54,727    | \$ 61,345    | \$ 6,618   | 12%      |
| 5470025                 |                                                        | Pension Plans                           | \$ 87,155    | \$ 93,462    | \$ 6,307   | 7%       |
| 5470026                 |                                                        | Unemployment Compensation               | \$ 7,000     | \$ 7,000     | \$ -       | 0%       |
| 5470028                 |                                                        | Workman's Compensation                  | \$ 2,937     | \$ 3,426     | \$ 489     | 17%      |
| 5470029                 |                                                        | WA Paid Family Medical Leave            | \$ 3,186     | \$ 3,571     | \$ 385     | 12%      |
|                         |                                                        | Total Fringe Benefits                   | \$ 317,565   | \$ 356,469   | \$ 38,904  | 12%      |
|                         |                                                        | Total Salaries and Benefits             | \$ 810,108   | \$ 908,573   | \$ 98,465  | 12%      |
| 5470036                 |                                                        | Hardware & Furniture                    | \$ 21,019    | \$ 22,747    | \$ 1,729   | 8%       |
| 5470037                 |                                                        | Office Supplies                         | \$ 10,000    | \$ 10,000    | \$ -       | 0%       |
| 5470038.1               | Employee Appreciation: Events & Celebrations           | \$ 13,400                               | \$ 13,650    | \$ 250       | 2%         |          |
| 5470038.2               | Employee Appreciation: Supplies                        | \$ 10,650                               | \$ 11,600    | \$ 950       | 9%         |          |
| 5470039                 | Other Materials and Supplies                           | \$ 25,833                               | \$ 25,833    | \$ -         | 0%         |          |
|                         | Total Materials & Supplies                             | \$ 80,901                               | \$ 83,830    | \$ 2,929     | 4%         |          |
| 5470041                 | Accounting/Auditing                                    | \$ 49,550                               | \$ 55,800    | \$ 6,250     | 13%        |          |
| 5470041                 | Governmental Affairs                                   | \$ 24,000                               | \$ 24,000    | \$ -         | 0%         |          |
| 5470041                 | Cleaning Services                                      | \$ 20,400                               | \$ 24,000    | \$ 3,600     | 18%        |          |
| 5470041                 | Information Technology Services                        | \$ 2,500                                | \$ 2,500     | \$ -         | 0%         |          |
| 5470041                 | Legal Services                                         | \$ 87,300                               | \$ 87,300    | \$ -         | 0%         |          |
| 5470041                 | Photography                                            | \$ 1,623                                | \$ -         | \$ (1,623)   | -100%      |          |
| 5470041                 | Security Officer                                       | \$ 135,200                              | \$ 218,000   | \$ 82,800    | 61%        |          |
| 5470041                 | CWCOG Regional Mobility Management Coordinator - Match | \$ 6,000                                | \$ 6,000     | \$ -         | 0%         |          |
| 5470041.1               | Licenses & Software                                    | \$ 145,258                              | \$ 150,100   | \$ 4,842     | 3%         |          |
| 5470041.2               | Graphic Design/Website                                 | \$ 37,200                               | \$ 37,200    | \$ -         | 0%         |          |
|                         | Total Professional, Technical, & Technology Services   | \$ 509,031                              | \$ 604,900   | \$ 95,869    | 19%        |          |
| 5470042                 | Water/Sewer/Electricity                                | \$ 24,407                               | \$ 22,897    | \$ (1,510)   | -6%        |          |
| 5470042                 | Garbage                                                | \$ 3,264                                | \$ 4,020     | \$ 756       | 23%        |          |
| 5470042                 | Recycling                                              | \$ 995                                  | \$ 534       | \$ (461)     | -46%       |          |
| 5470042                 | Shredding                                              | \$ 600                                  | \$ 630       | \$ 30        | 5%         |          |
| 5470042                 | Telephone                                              | \$ 6,116                                | \$ 6,116     | \$ -         | 0%         |          |
| 5470042                 | Internet                                               | \$ 1,866                                | \$ 1,976     | \$ 110       | 6%         |          |
| 5470042                 | Cell phones/bus tablets                                | \$ 25,819                               | \$ 26,016    | \$ 197       | 1%         |          |
| 5470042.2               | Bus & Transit Station Wi-Fi                            | \$ 1,062                                | \$ 1,650     | \$ 588       | 55%        |          |
|                         | Total Utilities                                        | \$ 64,130                               | \$ 63,839    | \$ (291)     | 0%         |          |

|           |                                                       |           |                  |           |                  |           |                |            |
|-----------|-------------------------------------------------------|-----------|------------------|-----------|------------------|-----------|----------------|------------|
| 5470043   | Taxes & Licenses                                      | \$        | 2,000            | \$        | 2,000            | \$        | -              | 0%         |
| 5470044   | Liability Insurance                                   | \$        | 120,828          | \$        | 171,456          | \$        | 50,627         | 42%        |
| 5470045   | Postage/shipping                                      | \$        | 480              | \$        | 560              | \$        | 80             | 17%        |
| 5470045   | Recruiting                                            | \$        | 2,016            | \$        | 2,296            | \$        | 280            | 14%        |
| 5470045   | Banking & Financial                                   | \$        | 2,851            | \$        | 4,599            | \$        | 1,748          | 61%        |
| 5470045   | Building Security                                     | \$        | 4,410            | \$        | 4,824            | \$        | 415            | 9%         |
| 5470045   | Board Member Attendance                               | \$        | 960              | \$        | 960              | \$        | -              | 0%         |
| 5470045   | Printing                                              | \$        | 5,621            | \$        | 5,621            | \$        | -              | 0%         |
| 5470045   | Equipment Lease                                       | \$        | 8,777            | \$        | 6,829            | \$        | (1,949)        | -22%       |
| 5470045   | Drinking Water                                        | \$        | 1,536            | \$        | 2,208            | \$        | 672            | 44%        |
| 5470045   | Rent - Port of Chehalis Office                        | \$        | 4,800            | \$        | 4,800            | \$        | -              | 0%         |
| 5470045   | Rent - Port of Chehalis Hydrogen Fueling Station Land | \$        | 310              | \$        | 310              | \$        | -              | 0%         |
| 5470045   | Rent - Morton e-Transit Station                       | \$        | 30,000           | \$        | 30,000           | \$        | -              | 0%         |
| 5470045   | Rent - Exit 77                                        | \$        | 60,000           | \$        | 60,000           | \$        | -              | 0%         |
| 5470045   | Rent - Exit 68                                        | \$        | 30,000           | \$        | 30,000           | \$        | -              | 0%         |
|           | Total Other Services                                  | \$        | 151,761          | \$        | 153,007          | \$        | 1,246          | 1%         |
| 5470046   | SHRM                                                  | \$        | -                | \$        | 300              | \$        | 300            |            |
| 5470046   | AICPA                                                 | \$        | 315              | \$        | 350              | \$        | 35             | 11%        |
| 5470046   | SMTA                                                  | \$        | 1,716            | \$        | 1,716            | \$        | -              | 0%         |
| 5470046   | WSTA                                                  | \$        | 4,504            | \$        | 10,035           | \$        | 5,531          | 123%       |
| 5470046   | AWC                                                   | \$        | 3,400            | \$        | 3,852            | \$        | 452            | 13%        |
| 5470046   | CTANW                                                 | \$        | 465              | \$        | 465              | \$        | -              | 0%         |
| 5470046   | Misc. Service Clubs                                   | \$        | 1,120            | \$        | 1,120            | \$        | -              | 0%         |
| 5470046   | Newspaper                                             | \$        | 140              | \$        | 140              | \$        | -              | 0%         |
| 5470046   | Chambers of Commerce                                  | \$        | 535              | \$        | 535              | \$        | -              | 0%         |
| 5470046   | L&I, Right to Know                                    | \$        | 83               | \$        | 83               | \$        | -              | 0%         |
| 5470046   | Economic Alliance                                     | \$        | 2,500            | \$        | 2,500            | \$        | -              | 0%         |
| 5470046   | United Way                                            | \$        | 500              | \$        | 500              | \$        | -              | 0%         |
| 5470046   | Washington Finance Officers Association               | \$        | -                | \$        | 75               | \$        | 75             |            |
| 5470046   | WSCP                                                  | \$        | -                | \$        | 340              | \$        | 340            |            |
| 5470046   | Washington State Green Hydrogen Alliance              | \$        | 2,500            | \$        | -                | \$        | (2,500)        | -100%      |
| 5470046   | Hydrogen Fuel-Cell Bus Council                        | \$        | -                | \$        | 3,000            | \$        | 3,000          |            |
| 5470046   | Renewable Hydrogen Alliance                           | \$        | 2,000            | \$        | 1,716            | \$        | (284)          | -14%       |
|           | Total Dues & Subscriptions                            | \$        | 19,777           | \$        | 26,727           | \$        | 6,949          | 35%        |
| 5470047   | Travel and Meetings                                   | \$        | 20,000           | \$        | 20,000           | \$        | -              | 0%         |
| 5470047.1 | Training & Conferences                                | \$        | 4,825            | \$        | 6,825            | \$        | 2,000          | 41%        |
|           | Total Travel                                          | \$        | 24,825           | \$        | 26,825           | \$        | 2,000          | 8%         |
| 5470049   | Advertising                                           | \$        | 54,985           | \$        | 60,000           | \$        | 5,015          | 9%         |
|           | <b>Total Services</b>                                 | <b>\$</b> | <b>947,337</b>   | <b>\$</b> | <b>1,108,753</b> | <b>\$</b> | <b>161,416</b> | <b>17%</b> |
|           | <b>Total Administration Budget</b>                    | <b>\$</b> | <b>1,838,347</b> | <b>\$</b> | <b>2,101,156</b> | <b>\$</b> | <b>262,809</b> | <b>14%</b> |

#### Operations Expenses

|         |                              |    |           |    |           |    |          |      |
|---------|------------------------------|----|-----------|----|-----------|----|----------|------|
| 5470011 | Total Operator Wages         | \$ | 1,638,187 | \$ | 1,777,433 | \$ | 139,246  | 8%   |
| 5470012 | Total Other Salaries & Wages | \$ | 255,931   | \$ | 390,386   | \$ | 134,455  | 53%  |
| 5470021 | FICA Expense                 | \$ | 161,000   | \$ | 184,265   | \$ | 23,265   | 14%  |
| 5470022 | Health Insurance Services    | \$ | 622,514   | \$ | 805,151   | \$ | 182,637  | 29%  |
| 5470023 | Other Fringe Benefits        | \$ | 5,100     | \$ | 5,550     | \$ | 450      | 9%   |
| 5470024 | Other Paid Absence           | \$ | 210,458   | \$ | 240,869   | \$ | 30,411   | 14%  |
| 5470025 | Pension Plans                | \$ | 200,566   | \$ | 229,548   | \$ | 28,982   | 14%  |
| 5470026 | Unemployment Compensation    | \$ | 8,000     | \$ | 8,000     | \$ | -        | 0%   |
| 5470027 | Uniforms & Work Clothing     | \$ | 58,300    | \$ | 40,000    | \$ | (18,300) | -31% |
| 5470028 | Workman's Compensation       | \$ | 110,677   | \$ | 139,974   | \$ | 29,297   | 26%  |
| 5470029 | WA Paid Family Medical Leave | \$ | 12,250    | \$ | 14,020    | \$ | 1,770    | 14%  |
|         | Total Fringe Benefits        | \$ | 1,388,865 | \$ | 1,667,377 | \$ | 278,512  | 20%  |

|                                |                                       |                     |                     |                   |            |
|--------------------------------|---------------------------------------|---------------------|---------------------|-------------------|------------|
|                                | <b>Total Salaries and Benefits</b>    | <b>\$ 3,282,983</b> | <b>\$ 3,835,196</b> | <b>\$ 552,213</b> | <b>17%</b> |
| 5470038.2                      | Employee Appreciation: Supplies       | \$ 2,400            | \$ 4,725            | \$ 2,325          | 97%        |
| 5470039                        | Other Materials & Supplies            | \$ 6,000            | \$ 3,000            | \$ (3,000)        | -50%       |
|                                | <b>Total Materials &amp; Supplies</b> | <b>\$ 8,400</b>     | <b>\$ 7,725</b>     | <b>\$ (675)</b>   | <b>-8%</b> |
| 5470047                        | Travel and Meetings                   | \$ 5,250            | \$ 9,814            | \$ 4,564          | 87%        |
| 5470047.1                      | Training & Conferences                | \$ 58,624           | \$ 76,889           | \$ 18,265         | 31%        |
|                                | Total Travel                          | \$ 63,874           | \$ 86,703           | \$ 22,829         | 36%        |
|                                | <b>Total Services</b>                 | <b>\$ 63,874</b>    | <b>\$ 86,703</b>    | <b>\$ 22,829</b>  | <b>36%</b> |
| <b>Total Operations Budget</b> |                                       | <b>\$ 3,355,257</b> | <b>\$ 3,929,624</b> | <b>\$ 574,367</b> | <b>17%</b> |
| <b>Facilities Expenses</b>     |                                       |                     |                     |                   |            |
| 5470012                        | Total Salaries & Wages                | \$ 114,332          | \$ 136,195          | \$ 21,863         | 19%        |
| 5470021                        | FICA Expense                          | \$ 9,718            | \$ 11,576           | \$ 1,858          | 19%        |
| 5470022                        | Health Insurance Services             | \$ 36,618           | \$ 37,449           | \$ 831            | 2%         |
| 5470023                        | Other Fringe Benefits                 | \$ 1,100            | \$ 3,000            | \$ 1,900          | 173%       |
| 5470024                        | Other Paid Absence                    | \$ 12,704           | \$ 15,133           | \$ 2,429          | 19%        |
| 5470025                        | Pension Plans                         | \$ 12,107           | \$ 14,422           | \$ 2,315          | 19%        |
| 5470026                        | Unemployment Compensation             | \$ 2,000            | \$ 2,000            | \$ -              | 0%         |
| 5470028                        | Workman's Compensation                | \$ 6,510            | \$ 6,510            | \$ -              | 0%         |
| 5470029                        | WA Paid Family Medical Leave          | \$ 739              | \$ 881              | \$ 142            | 19%        |
|                                | Total Fringe Benefits                 | \$ 81,497           | \$ 90,971           | \$ 9,475          | 12%        |
|                                | <b>Total Salaries and Benefits</b>    | <b>\$ 195,829</b>   | <b>\$ 227,166</b>   | <b>\$ 31,337</b>  | <b>16%</b> |
| 5470033.1                      | Shop Supplies (Facilities)            | \$ 16,880           | \$ 20,312           | \$ 3,432          | 20%        |
| 5470033.2                      | Shop Supplies (Shelters)              | \$ 9,100            | \$ 12,100           | \$ 3,000          | 33%        |
| 5470033.3                      | Shop Supplies (Grounds)               | \$ 12,200           | \$ 12,440           | \$ 240            | 2%         |
| 5470035                        | Safety & Cleaning Supplies            | \$ 11,599           | \$ 14,001           | \$ 2,403          | 21%        |
| 5470038.2                      | Employee Appreciation: Supplies       | \$ 300              | \$ 300              | \$ -              | 0%         |
|                                | <b>Total Materials and Supplies</b>   | <b>\$ 50,079</b>    | <b>\$ 59,153</b>    | <b>\$ 9,075</b>   | <b>18%</b> |
| 5470045.1                      | Other Services (Facilities)           | \$ 6,700            | \$ 8,710            | \$ 2,010          | 30%        |
| 5470045.2                      | Other Services (Shelters)             | \$ 3,300            | \$ 3,300            | \$ -              | 0%         |
| 5470045.3                      | Other Services (Grounds)              | \$ 6,572            | \$ 12,605           | \$ 6,033          | 92%        |
| 5470047                        | Travel & Meetings                     | \$ 250              | \$ 300              | \$ 50             | 20%        |
|                                | <b>Total Services</b>                 | <b>\$ 16,822</b>    | <b>\$ 24,915</b>    | <b>\$ 8,093</b>   | <b>48%</b> |
| <b>Total Facilities Budget</b> |                                       | <b>\$ 262,730</b>   | <b>\$ 311,235</b>   | <b>\$ 48,505</b>  | <b>18%</b> |
| <b>Fleet Expenses</b>          |                                       |                     |                     |                   |            |
| 5470012                        | Total Salaries & Wages                | \$ 255,397          | \$ 323,896          | \$ 68,499         | 27%        |
| 5470021                        | FICA Expense                          | \$ 21,709           | \$ 27,532           | \$ 5,823          | 27%        |
| 5470022                        | Health Insurance Services             | \$ 73,237           | \$ 93,622           | \$ 20,385         | 28%        |
| 5470023                        | Other Fringe Benefits                 | \$ 2,100            | \$ 13,150           | \$ 11,050         | 526%       |
| 5470024                        | Other Paid Absence                    | \$ 28,377           | \$ 35,988           | \$ 7,611          | 27%        |
| 5470025                        | Pension Plans                         | \$ 27,044           | \$ 34,297           | \$ 7,253          | 27%        |
| 5470026                        | Unemployment Compensation             | \$ 5,000            | \$ 5,000            | \$ -              | 0%         |
| 5470028                        | Workman's Compensation                | \$ 13,021           | \$ 16,276           | \$ 3,255          | 25%        |
| 5470029                        | WA Paid Family Medical Leave          | \$ 1,652            | \$ 2,095            | \$ 443            | 27%        |
|                                | Total Fringe Benefits                 | \$ 172,139          | \$ 227,960          | \$ 55,821         | 32%        |
|                                | <b>Total Salaries and Benefits</b>    | <b>\$ 427,537</b>   | <b>\$ 551,856</b>   | <b>\$ 124,319</b> | <b>29%</b> |
| 5470031                        | Fuel & Lubricants                     | \$ 348,000          | \$ 454,383          | \$ 106,383        | 31%        |
| 5470032                        | Tires                                 | \$ 20,000           | \$ 30,000           | \$ 10,000         | 50%        |
| 5470034                        | Vehicle Supplies                      | \$ 114,000          | \$ 200,000          | \$ 86,000         | 75%        |
| 5470038.2                      | Employee Appreciation: Supplies       | \$ 500              | \$ 650              | \$ 150            | 30%        |
|                                | <b>Total Materials and Supplies</b>   | <b>\$ 482,500</b>   | <b>\$ 685,033</b>   | <b>\$ 202,533</b> | <b>42%</b> |

|                                               |                                        |           |                  |           |                  |           |                  |             |
|-----------------------------------------------|----------------------------------------|-----------|------------------|-----------|------------------|-----------|------------------|-------------|
| 5470041                                       | Two-way Radio                          | \$        | 9,374            | \$        | 14,592           | \$        | 5,218            | 56%         |
| 5470042.3                                     | Electrical Charge for Vehicles         | \$        | 50,400           | \$        | 50,400           | \$        | -                |             |
| 5470045                                       | Professional Services - Repairs        | \$        | 70,000           | \$        | 70,000           | \$        | -                | 0%          |
| 5470045                                       | Vehicle Camera Service                 | \$        | 7,055            | \$        | 6,752            | \$        | (303)            |             |
| 5470047                                       | Travel and Meetings                    | \$        | 6,500            | \$        | 16,550           | \$        | 10,050           | 155%        |
| 5470047.1                                     | Training & Conferences                 | \$        | 7,875            | \$        | 12,800           | \$        | 4,925            | 63%         |
|                                               | <b>Total Travel</b>                    | <b>\$</b> | <b>14,375</b>    | <b>\$</b> | <b>29,350</b>    | <b>\$</b> | <b>14,975</b>    | <b>104%</b> |
|                                               | <b>Total Services</b>                  | <b>\$</b> | <b>151,204</b>   | <b>\$</b> | <b>171,094</b>   | <b>\$</b> | <b>19,890</b>    | <b>13%</b>  |
| <b>Total Fleet Budget</b>                     |                                        | <b>\$</b> | <b>1,061,241</b> | <b>\$</b> | <b>1,407,983</b> | <b>\$</b> | <b>346,742</b>   | <b>33%</b>  |
| <b>Total Budgeted Expenses</b>                |                                        | <b>\$</b> | <b>6,517,575</b> | <b>\$</b> | <b>7,749,998</b> | <b>\$</b> | <b>1,232,423</b> | <b>19%</b>  |
| Cash outflow: Transfer to Capital Investments |                                        |           |                  |           |                  | \$        | -                |             |
| <b>525609</b>                                 | <b>Ending Fund Balance (estimated)</b> | <b>\$</b> | <b>1,699,712</b> | <b>\$</b> | <b>1,314,538</b> | <b>\$</b> | <b>(385,174)</b> | <b>-23%</b> |